

**BYLAWS of
THE
SPIRIT
UNITED
SOCCER
CLUB**

SPIRIT UNITED SOCCER CLUB
BYLAWS – revised: September 2009

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ARTICLE I – ORGANIZATION

Section 1 - - The name of this organization shall be the Spirit United Soccer Club, Inc., a non-profit corporation incorporated in the state of Delaware.

Section 2 - - The organization shall have a seal which shall be in the following form:

Section 3 - - The organization may, at its pleasure, by a majority vote of the Board of Directors, change its name.

Section 4 - - The base of operations of this organization shall be the areas generally known as the Downingtown and Coatesville, Pennsylvania School Districts. A majority of the membership body shall reside in said area.

ARTICLE II – PURPOSES

The following are the purposes for which this organization has been organized:

The primary objective of the club is to provide an opportunity for all youths, regardless of their social and economic status, to participate in sport and advance to the next level.

To provide a healthful and organized league soccer program for youths.

To represent our community in soccer regardless of social and economic means through the game of soccer; in games and tournaments.

To encourage sportsmanship for all participants, coaches, parents and spectators.

To educate and instruct athletes in soccer skills, technical and all other aspects of the game of soccer.

ARTICLE III – MEMBERSHIP

Section 1 - - Membership in this organization shall be open to all parents and guardians of the active members of teams, special members, and coaches of the teams sponsored by this

organization, so long as said team members are in good standing. Members shall be considered to be in good standing if all dues, fees and other assessments are fully paid and are in full compliance with the club code of conduct.

The Board may designate other persons not meeting the above criteria as special members, upon approval by a majority of the Board.

ARTICLE IV – MEETINGS

Section 1 - - Regular membership meetings of this organization shall be held once a year, as set by the President. The President shall cause notice of each regular meeting to be given to the membership. All regular meetings shall be open to the membership.

Special meetings of this organization may be called by the President and/or chairperson when he deems it for the best interest of the organization.

At the regular special membership meetings, a quorum shall be the presence of not less than fifteen members.

Section 2 - - Board of Director meetings of this organization shall be held not less than six times per year, as set by the President. The President shall cause notice of each Board of Director meeting to be given to the Board members. All regular Board of Director meetings shall be open to the membership.

The Board may make such rules and regulations covering its meetings as it may in its discretion determine necessary.

A quorum of the Board of Directors shall consist of a majority of the Board members.

ARTICLE V- ELECTION of BOARD of DIRECTORS

The President shall appoint a nominating committee of no less than two members of the Board of Directors who are not up for election will be formed to organize and coordinate the annual Board of Directors election. The Nominating Committee is responsible for drafting rules and policies for the election.

Nomination of candidates shall be made by members of the Club to the nominating committee in September. Candidates must be members of the Club. At the October Board of Directors meeting, the slate of candidates will be presented to the Board of Directors. The candidates and their qualifications will be presented to the membership during the month of October. The Board of Directors election will occur in November. Each member of the Club shall be able to vote once for each open position on the Board. Voting shall be held by any means that is confidential and secure.

At the conclusion of the election, the nominating committee shall tally the votes and present them to the Board of Directors, and then notify the candidates. The results of the election will be included in the minutes of the December Board of Directors meeting minutes.

The Directors chosen shall serve for a term of two years, beginning in January immediately after the election.

ARTICLE VI – ORDER OF BUSINESS

1. Chair person call to order.
2. Roll call.
3. Acceptance of the minutes of the preceding meeting and circulation of the correspondence reading file.
4. Reports of committees and representative(s) to league(s).
5. Reports of officers and administrator.
6. Old and unfinished business.
7. New business.
8. Good and welfare.
9. Adjournment.

ARTICLE VII – BOARD OF DIRECTORS

The business of this organization shall be managed by the Board of Directors, consisting of not less than nine members, and not more than eleven members, together with the officers of this organization. At least one of the directors elected shall be a resident of the State of Pennsylvania and a citizen of the United States. Directors may only be elected from the membership of this organization.

In order to preserve continuity in the Board, approximately one-half of the Directors shall be elected each year. All Directors shall be elected for two-year terms.

Only the Board shall have the control and management of the affairs and business of this organization. Such Board shall only act in the name of the organization when it shall be regularly convened by its Chairman after due notice to all the Directors of such meeting. The Board shall make all decisions concerning policy and financial matters, leaving to the officers and duly-appointed support personnel only operational decisions concerning procedures, techniques, scheduling and other arrangements for games and practices.

Each Director shall have one vote and such voting may not be done by proxy.

The Board shall insure that an annual budget for the organization is prepared and the Board shall have the authority to reject, modify and approve the annual budget including the budget(s) of all teams. The Board shall make a copy of the budget available to the members of the organization. The Board shall have the authority to authorize all fundraising activities.

The Board shall be the final authority in all matters concerning eligibility, reprimand, suspension and appointment of all coaches, members of teams, members of the organization, and support personnel.

Vacancies in the Board shall be filled by the individual receiving the majority of votes of the remaining Board of Directors. If there is no available candidate, then the vacancy shall be filled by a vote of the majority of the remaining Board members.

The Board shall select from one of their number a Chairperson. At any meeting of the Board, any officer or director may be removed by a vote of three-fourths of the Board when sufficient cause exists for such removal. For purposes of removal, sufficient cause shall include the following: chronic absenteeism from meetings of the organization; failure to actively participate in the administration of the organization; and, actions detrimental to the reputation of the organization. The board may entertain charges against any director or officer. The Board shall adopt such rules as it may in its discretion consider necessary for the best interests of the organization for this hearing.

ARTICLE VIII – OFFICERS AND SUPPORT PERSONNEL

Section 1 - - The officers of the club shall be a President, a Vice President, a Treasurer, and a Secretary. All officers must be an elected member of the Board. At the discretion of the majority of the Board, a non-Board member can be appointed by a majority vote of all of the Board of Directors. These officers shall perform the duties prescribed by these by-laws and the parliamentary authority adopted by the club.

Section 2 - - The President, Vice-President, Treasurer, and Secretary shall be elected by the Board of Directors to serve for a term of one year unless sooner removed in accordance with the by-laws or unless their successors are elected.

Section 3 - - The President shall preside at all membership meetings. He shall present at each annual meeting of the organization, an annual report of the work of the organization. He shall appoint all committees (temporary or permanent), administrative assistants and support personnel. All appointments are subject to the approval of the Board. He shall see that all books, reports and certificates as required by law are properly kept or filed. He shall be one of the officers who may sign the checks or drafts of the organization. He shall have such powers as may be reasonably construed as belonging to the chief executive of any organization, including the general charge and supervision of all teams, and the latitude and decision-making power necessary for all operational matters.

Section 4 - - The Vice-President shall, in the event of the absence or inability of the President to exercise his office, becoming Acting President of the organization with all the rights, privileges and powers as if he had been the duty-elected President.

Section 5 - - The Secretary shall keep the minutes and records of the organization in appropriate books. He shall be the official custodian of the minutes of this organization. He may be one of the officers required to sign the checks and drafts of the organization. He shall submit to the Board any communications which shall be addressed to him as Secretary of the organization. He shall attend to all correspondence of the organization, except as otherwise delegated to the Administrator, and shall exercise all duties incident to the office of Secretary.

Section 6 - - The Treasurer shall have the care and custody of all monies belonging to the organization and shall be solely responsible for such monies or securities of the organization, except for the tournament fund and any individual team accounts. He shall render at stated periods as the Board shall determine a written account of the finances of the organization and such report shall be physically affixed to the minutes of such meeting. He shall render at each Regular Meeting, a written or verbal report on the finances of the organization. Under no means shall the Treasurer have signatory rights to any club account.

Section 7 - - No officer, except for the Treasurer, shall for reason on his office be entitled to receive any salary or compensation, but nothing herein shall be construed to prevent an officer or director from receiving any compensation from the organization for duties other than as an officer or director.

Section 8 - - The support personnel of the organization shall be as follows: Administrator, Director of Coaching, Coaches, and other Support Personnel.

The Administrator shall serve as outlined in the job description (attachment 1), under the direction of the President.

The Director of Coaching shall serve as defined in the Director of Coaching Contract.

Other Support Personnel shall be appointed by the President to assist him to assure the attainment of the organization's purposes.

ARTICLE IX - - SALARIES

The board shall hire and fix the compensation of any and all employees which they, in their discretion, may determine to be necessary for the conduct of the business of the organization.

ARTICLE X - - COMMITTEES

All committees of this organization shall be appointed by the President and their term of office shall be for a period of one year or less if sooner terminated by the action of the President.

ARTICLE XI - - DUES

The dues of this organization shall be an amount, either per annum or semi-annually or otherwise, as determined by the Board.

ARTICLE XII - - COACHES

Section 1 - - Each team shall have a head coach who will be selected by the Director of Coaching, nominated by the President, and approved by the Board.

Each team may have one or more assistant coaches appointed by the head coach.

Section 2 - - Coaches are responsible for teaching the players under the philosophy and guidance of the Director of Coaching in accordance with the mission statement of the organization; teaching of the necessary skills, techniques and other matters to assure the attainment of the purposes of the organization.

Section 3 - - Coaches shall be encouraged to attain an approved soccer coaching license or have coaching experience deemed acceptable by the board of Directors.

Section 4 - - The Director of Coaching shall have authority to set guidelines, at the discretion of the Boards approval, to select the players for their teams subject to the rules and regulations regarding the team make-up, size, and player eligibility to be promulgated by the Board of Directors.

Section 5 - - Coaches shall serve at the pleasure of the Director of Coaching and the Board. As any meeting of the Board, any coach may be removed by a vote of three-fourths of the Board when sufficient cause exists for such removal. For purposes of removal, sufficient cause shall include, but shall not be limited to, the following: chronic absenteeism, failure to actively participate in the administration of coaches' duties and actions detrimental to the reputation of the organization. The Board may entertain charges against any coach. The Board shall adopt such rules as it may in its discretion, consider necessary for the best interests of the organization.

ARTICLE XIII - - PARLIAMENTARY PROCEDURE

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the club may adopt.

ARTICLE XIV - - AMENDMENT OF BYLAWS

These bylaws can be amended at any meeting of the Board of Directors by a two-thirds vote.

ARTICLE XV - - GENDER

The use of the masculine gender in these bylaws shall be deemed to include the feminine and neuter genders and the use of the singular shall be deemed to include the plural, and vice versa, whenever the context so requires.

AMENDMENT TO ARTICLE III OF BY-LAWS

Section 2 – Special Member

- A. Definition- A special member shall be any one of the following:
 - a. A former member whose child no longer participates in this organization; or
 - b. A former coach or assistant coach; or
 - c. An adult individual desiring to remain active in soccer either as a volunteer for the club, a board member or both.
- B. Confirmation- Special members may declare their status at any time by informing an Officer or Board Member of their desire at which time the Board, at the next regularly-scheduled Directors meeting, shall reject or confirm his or her status by majority vote.
- C. Term- Once so confirmed a special member shall continue on with the Club until such time as the special member retires or is removed for cause shown by the Board.
- D. Rights- All special members shall be entitled to all of the privileges and rights of a regular member.
- E. Lists- The secretary shall retain a list of all special members of the Club which list shall include the name, address and telephone number of each such member.